

# PROCEDURAL GUIDANCE MESSAGE

Name and Grade of Action Officer Lt Col Dan Woolever				Office Symbol RSO		Series Number 907		Signature of Action Officer		Implementation Date: 12 Aug 04	
	To	Action	Initials/Date		To	Action	Initials/Date		To	Action	Initials/Date
1	RSOP/ CCU	Coord	RSOP _____ CCU _____	5	AFPC/ DPPAE	Coord		9			
2	JA	Coord	JA _____	6	AF/ XOOS	Coord		10			
3	RSO/ CCU	APPR	RSO _____ CCU _____	7	RSOPA	X-MIT		11			
4	AFSOC	Coord	_____	8				12			

**FROM:** HQ AFRS/RSO

**SUBJECT:** FY05 Air Force Prior Service (PS) Accession Program

**TO:** All Recruiting Service

1. For FY05, PS accessions are capped at 40 total accessions. Of these 40, jobs are limited to Combat Controllers (CCT), Pararescue (PJ), Explosive Ordnance Disposal (EOD), Band, and Recruiting. All of these PS applications will be considered an Exception to Policy (ETP) and routed from squadrons to groups, then to HQ AFRS/RSO for consideration. AFRS will transmit a new PGM when the PS program is closed.

2. For applicants considering recruiting duty, applicants must have been previous Air Force (not Sister Service), held the rank of SSgt or TSgt, and have an impeccable record. Previous EPRs must be included in application package. Squadron Superintendent/Production Superintendent interviews must be conducted with recommendations in AFRISS. The AFRS/RST will further screen applicants. Applicants must be willing to accept the needs of the Air Force for their recruiting location.

3. The following point chart will be used to pre-qualify PS candidates for CCT (AFSC J1C2X1) or PJ (AFSC 1T2X1) duty. **NOTE:** *Be sure to have the applicant fill out the release of liability BEFORE starting the PAST.* Start with the individual's Military Specialty score, add additional qualification points and combat bonus points to get a final score. A score of 30 points is required in order to request further screening by career field officials. Recruiters will make copies of applicable diplomas, DD Form 214, resume, other supporting documents and a completed point chart, and forward to their squadron operations. Squadron operations will review the package for accuracy and in turn forward to HQ AFRS/RSOPB (Prior Service Job Bank) via mail service, fax, or email. The career field manager or other designated individual will evaluate the record and conduct a telephonic or personal interview with the candidate. After completion of the interview, the career field manager will notify AFRS of selection/non-selection. If selected, AFRS will instruct the local recruiting squadron to schedule the individual for a Class III Flight Physical and the Prior Service Physical Ability and Stamina Test (PAST). If the applicant passes both, the squadron informs HQ AFRS/RSOPB, who requests an accession quota from AF/DPL.

4. For EOD, besides the current AFSC qualifications, the applicant must have previously held a Top Secret security clearance.

5. For Band applicants, a successful audition by the Air Force Band must accompany the package.

6. Applicants that do not complete their technical training should expect discharge from the Air Force.

7. Refer any questions, through your appropriate chain of command, to HQ AFRS/RSOP at DSN 665-0385 or commercial (210) 565-0385.

FOR THE COMMANDER

//SIGNED//

DANIEL WOOLEVER, Lt Col, USAF  
Chief, Operations Division

2 Attachments  
1. Point Chart  
2. Release of Liability